

# WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

January 24, 2022

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on January 24, 2022

The Pledge of Allegiance was recited.

President Jeremy Bloeser called the meeting to order at 7:00 p.m. Mrs. Britni Burlingham, Mrs. Amanda Farrell, Mrs. Lea Hetherington, Mrs. Nicole Lee, Mr. Shawn Matson, Mr. Steve Morvay, Mrs. Tara Pound, Dr. Andy Pushchak, and Mr. Jeremy Bloeser attended. Mr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator attended.

## Roll Call

Motion by Dr. Pushchak, seconded by Mrs. Farrell to approve the agenda and addendum as presented. Motion approved by a voice vote with no opposition. Motion carried.

## Agenda

Motion by Mr. Morvay, seconded by Mrs. Farrell to approve the meeting minutes of December 6, 2021 Organization and Regular Board Meeting, the December 20, 2021 Special Board Meeting, and the January 10, 2022 Finance Committee meeting and Work Session. Motion approved by a voice vote with no opposition. Motion carried.

## Meeting Minutes

Mrs. Barboni shared that the elementary center is celebrate heart month during February. All specials will focus on heart education. Mrs. Pinzok will provide health lessons in Physical Education. Mrs. Pinzok has also been utilizing the Virtuali Tee which was borrowed from the IU5. A video was shared showing how the shirt worked with students wearing them.

## School Report

Jennifer Jefferson addressed the Board on concerns of mask requirements at school.

## Guest and Citizen Comments

Mr. Berlin updated the Board on the COVID statistics. Mrs. Wehan also spoke about contact tracing and Test to Stay. Mr. Berlin reminded everyone that schools cannot control quarantining or contact tracing. This is mandated by the government. He also shared that the districts who lifted their mask mandate did not see an immediate effect. However, two weeks in, are starting to see a dramatic increase in the numbers of positive cases.

## Superintendent's Report

Motion by Mr. Morvay, seconded by Mrs. Burlingham to approve the following reports, payments, and invoices as presented:

### A. Treasurer's Reports

General Fund: \$12,167,005.06

YTD Budget to Actual Report: DEC JAN

Capital Projects: \$34.32

Cafeteria: \$412,062.36

Cafeteria Profit/Loss: \$(177.09) DEC \$20,628.79 JAN

## Business Administrator's Report

B. Bills

- [Exhibit A1](#) Checks Already Written: \$725,061.96
- [Exhibit A2](#) Checks Already Written: \$10,438.08
- [Exhibit A3](#) General Fund Bills: \$274,150.77
- [Exhibit B1](#) Cafeteria Checks Already Written: \$22,350.74
- [Exhibit B2](#) Cafeteria Checks Already Written: \$30,739.81
- [Exhibit B3](#) Cafeteria Bills: \$24,805.22
- [Exhibit C1](#) Capital Project Fund Checks Already Written: \$42,857.25
- [Exhibit D](#) SHS Activity Fund Report: \$79,419.96

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Pushchak, seconded by Mrs. Farrell to approve the District ARP ESSER Health and Safety Plan as outlined in [Exhibit E](#). In a recorded roll call vote, Dr. Pushchak, Mrs. Burlingham, Mrs. Farrell, Mrs. Hetherington, Mrs. Lee, Mr. Matson, Mr. Morvay, Mrs. Pound, and Mr. Bloeser voted to approve the ARP ESSER Health and Safety Plan. Motion carried.

**District ARP ESSER  
Health and Safety  
Plan**

Motion by Mrs. Farrell, seconded by Mrs. Lee approve the following Mask Mandate Resolution:

**Mask Mandate**

*Resolved, that the Wattsburg Area School District universal masking requirement adopted by the board on August 16, 2021 be extended until further Board action in accordance with the current WASD ARP ESSER Health and Safety Plan.*

In a recorded roll call vote, Dr. Pushchak, Mrs. Farrell, Mrs. Lee, Mr. Matson, Mr. Morvay, and Mr. Bloeser voted to approve the ARP ESSER Health and Safety Plan. Mrs. Burlingham, Mrs. Hetherington, Mrs. Pound voted against the resolution. In a 6 to 3 vote, resolution passed. Several Board members shared how difficult it is to make these types of decisions. They do not take this lightly.

Motion by Mr. Morvay, seconded by Dr. Pushchak To approve the following transfers:

**Transfers**

- Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).
- From Unassigned Fund Balance to Capital Projects in the amount of \$333,195.80 for WAEC Heat Pump Project.
- From Committed Fund Balance to Capital Projects in the amount of \$65,628.98 for the balance of the Clocks and Intercom, WEAC Restroom, Paving and Carpeting/Flooring.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the Budgetary Amendment as outlined in [Exhibit G](#). Motion approved by a voice vote with no opposition. Motion carried.

**Budgetary  
Amendment**

Motion by Mr. Morvay, seconded by Mrs. Pound to approve the Accelerated Budget Opt-Out Resolution certifying that the tax rate will remain within the inflation index and no need to comply with the Act 1 Accelerated Budget

**Accelerated Budget  
Opt-Out Resolution**

Procedures for the 2022-2023 General Fund Budget as outlined in [Exhibit H](#).  
Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded Mrs. Farrell to approve the IRS Mileage Rate of 58.5¢/mile for business travel effective January 1, 2022 as outlined in [Exhibit I](#). Motion approved by a voice vote with no opposition. Motion carried.

**IRS Mileage Rate**

Motion by Mr. Morvay, seconded by Mrs. Farrell to approve the Local Audit Report for the Fiscal Year Ending June 30, 2021 as prepared by Buffamante, Whipple, Buttafaro, P.C. Motion approved by a voice vote with no opposition. Motion carried.

**Local Audit Report**

Motion by Mr. Matson, seconded by Dr. Pushchak approve the following requests for use of facilities

**Facility Use Requests**

- The Wattsburg Wrestling Club for a wrestling tournament on Sunday, February 6, 2022 (and 1 hour Saturday for set up) at an estimated cost of \$426.44.
- The Wattsburg Wrestling Club for a wrestling tournament on Sunday, January 23, 2022 at an estimated cost of \$342.44

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Lee, seconded by Mr. Morvay to approve tuition reimbursements as outlined in [Exhibit J](#). Motion approved by a voice vote with no opposition. Motion carried.

**Tuition Reimbursement**

Motion by Mrs. Lee, seconded by Dr. Pushchak to approve the following leave requests:

**Leave Requests**

- Intermittent Family Medical Leave for Crystal Fenno effective December 15, 2021.
- A leave of absence utilizing paid time off and Family Medical Leave of Absence for Randi Cage effective August 30, 2022.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Lee, seconded by Mrs. Burlingham to approve Robert Englert and Colonel Eric Moses to attend Life Space Crisis Intervention (LSCI) virtually in March and August 2022 at an estimated cost of \$470. Funds from Non-Instructional Dev. Certified Professional Development and Instructional Certified Professional Development. Motion approved by a voice vote with no opposition. Motion carried.

**Conference Request**

Motion by Mrs. Lee, seconded by Mr. Morvay to approve the addition of Jeffrey Roach as an addition to the Service Substitute Listing effective January 12, 2022. Motion approved by a voice vote with no opposition. Motion carried.

**Service Substitute List**

Motion by Mrs. Lee, seconded by Mrs. Farrell to accept the resignation of Brenda Tarr, Cook/Baker effective January 10, 2022. Motion approved by a voice vote with no opposition. Motion carried.

**Personnel Resignation**

Motion by Mrs. Lee, seconded by Mrs. Pound to approve the appointment of Bonnie Allen as Cafeteria Aide, Class C, 3.25 hours/day, 180 days/year effective January 18, 2022 with the probationary period waived. Motion approved by a voice vote with no opposition. Motion carried.

**Personnel  
Appointment**

Motion by Dr. Pushchak, seconded by Mrs. Pound to approve the following:

- Academic services of LearnWell for a hospitalized SHS student anticipated December 21, 2021 through January 2, 2022.
- The school calendar for 2022-2023 and August 30-31, 2022 as Act 80 days for the dismissal at the start of the school year for a partial group of Kindergarten students as outlined in [Exhibit K](#).
- Homebound instruction for a SHS student anticipated January 12 through February 11, 2022.
- The 2022 prom to be held May 14, 2022 7:00 – 10:00 P.M. at the Erie Art Museum in Erie, PA.

**LearnWell Services**

**School Calendar  
2022-2023**

**Homebound  
Instruction**

**2022 Prom**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Burlingham, seconded by Mr. Morvay to approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit L](#). Motion approved by a voice vote with no opposition. Motion carried.

**Transportation  
Requests**

Motion by Mrs. Pound, seconded by Dr. Pushchak to approve the following:

- Jeffrey Styborski as an addition to the WASD Volunteer List.
- Accept the following resignations
  - Don Einhouse as 2nd Assistant Track and Field Coach Sprints/Hurdles effective December 13, 2021.
  - Alyssa Forte as 1st Assistant Cross Country Coach effective December 15, 2021.
  - Branden Williams as 1st Assistant Football Coach effective December 17, 2021.
  - Alex Hopson as 2nd Assistant Track and Field Coach Jumping effective December 18, 2021.
  - Jerome Adamus as 1st Assistant Baseball Coach effective January 7, 2022.
  - Randi Cage as 2<sup>nd</sup> Assistant Track and Field Coach effective January 10, 2022 and Head Coach Cross Country effective January 12, 2022.
  - Branden Williams as Head Coach Track and Field effective January 10, 2022.
- The resignation of Haley Ottaway as Kindergarten Team Leader effective January 4, 2022.
- The following extra-curricular appointments:
  - Michelle McAvoy as Kindergarten Team Leader, Step 2 effective January 4, 2022.

**Volunteer List  
Athletic  
Resignations**

**Extra-Curricular  
Resignation**

**Extra-Curricular  
Appointments**

- Jim Caspar as Science Olympiad Advisor at WAMS, Step 1 effective January 25, 2022.
- Chris Langer-Williamson as after-school tutoring for English 9-12 anticipated February through June 2022.
- Susan Nolan as after-school tutoring for Mathematics 9-12 anticipated February through June 2022.
- Julie Canter as after-school tutoring for Science 9-12 anticipated February through June 2022.
- The addition of Jared Lorei to the 2021-2022 Game Help List.

Motion approved by a voice vote with no opposition. Motion carried.

#### **Game Help List**

Mrs. Lee reported on the December Erie County Technical School. She reported that 23 Seneca students made the exemplary student list. It is great to see Seneca students succeeding. The culinary team will begin preparing dinner for the JOC meetings. Mr. Morvay shared that he will have a report for the Board at the February Board meeting.

#### **Erie County Technical School**

Mr. Bloeser thanked both Mrs. Lee and Mr. Morvay for representing Wattsburg on the JOC for the technical school.

Dr. Pushchak shared he will have a report for the Board for the IU following their January 26<sup>th</sup> meeting.

Mr. Bloeser shared that he has been doing the PSBA online board training and it is very informative and helpful.

#### **Board Correspondence and Dialogue**

There being no further business before the Board, upon motion by Mrs. Farrell, seconded by Mrs. Lee, the meeting adjourned at 8:06 p.m.

#### **Adjournment**

Signature on File  
Vicki Bendig  
School Board Secretary